

PARUL UNIVERSITY

Office of the Registrar
June 22, 2024

R/Notification-ECP/08/2024-25

NOTIFICATION

Sub: Ethical Compliance Policy

Ref: (i) Orders of the President

Introduction:

Parul University is committed to maintaining the highest standards of ethics, integrity, transparency, and accountability in all its academic, administrative, research, and outreach activities. This policy ensures that all stakeholders adhere to established ethical norms and regulatory requirements.

Objectives:

- To promote ethical conduct across teaching, research, and administration
- To ensure compliance with national regulatory bodies and institutional guidelines
- To foster a culture of integrity, inclusivity, and social responsibility
- To prevent misconduct, discrimination, and unethical practices

Scope:

This policy applies to:

- Faculty members
- Administrative staff
- Students
- Researchers

1. Core Ethical Principles

1.1 Integrity and Transparency

All activities including academic delivery, evaluation, procurement, and administration shall be conducted with honesty and openness.

1.2 Academic Ethics

The institution ensures prevention of plagiarism and academic fraud through strict policies and monitoring mechanisms. It promotes fair evaluation and unbiased assessment to maintain academic integrity. Additionally, adherence to curriculum and regulatory frameworks is strictly followed, ensuring quality education, transparency, and compliance with established academic standards and guidelines.

1.3 Research Ethics

The institution ensures compliance with ethical standards in human and animal research by following established guidelines and protocols. It mandates approval from Institutional Ethics Committees (IEC/IAEC) before conducting studies. Furthermore, it promotes originality, proper citation, and responsible publication practices to uphold research integrity and academic credibility.

2. Institutional Ethical Committees

To ensure ethical compliance, the University has established:

- Institutional Ethics Committee for Human Research (IECHR)
- Institutional Animal Ethics Committee (IAEC)
- Internal Complaints Committee (ICC)
- Anti-Ragging Committee
- Grievance Redressal Committee

These bodies oversee ethical approvals, monitor conduct, and address complaints.

2.1 Roles and Responsibilities of Key Committees

Institutional Ethics Committee for Human Research (IECHR)

- Reviews and approves research involving human participants prior to initiation
- Ensures protection of rights, dignity, safety, and well-being of participants
- Monitors informed consent processes and confidentiality measures
- Conducts periodic review of ongoing research for compliance
- Ensures adherence to national and international ethical guidelines

Institutional Animal Ethics Committee (IAEC)

- Reviews and approves research proposals involving animal experimentation
- Ensures humane care, use, and welfare of laboratory animals
- Promotes alternatives to animal use wherever possible (3Rs: Replacement, Reduction, Refinement)
- Conducts inspections of animal house facilities and research practices

Internal Complaints Committee (ICC)

- Ensures a safe, respectful, and inclusive environment for all stakeholders
- Conducts fair, confidential, and time-bound inquiries into complaints

- Recommends appropriate disciplinary actions as per regulations
- Promotes awareness programs on gender sensitization and workplace ethics

3. Reporting and Redressal Mechanism

The University provides confidential reporting channels for ethical violations, ensuring that concerns can be raised safely and securely. All complaints are addressed through timely investigation by relevant committees, and strict measures are in place to protect whistleblowers from any form of retaliation, promoting trust, transparency, and accountability.

4. Monitoring and Review

The University conducts periodic audits and reviews of ethical practices to ensure compliance and continuous improvement. It organizes regular training and awareness programs to educate stakeholders on ethical standards, and updates policies in line with regulatory changes, maintaining relevance, accountability, and adherence to evolving guidelines.

Conclusion:

Parul University strives to build a value-driven ecosystem where ethical compliance forms the foundation of academic excellence, research integrity, and meaningful societal contribution, fostering a culture of responsibility, transparency, and continuous improvement among all stakeholders.

By Order


Registrar

To,

- 1) Dean, Doctoral Studies and Research
- 2) Deans of Faculties
- 3) Principals/Directors of Colleges/ Institutes
- 4) Director (IQAC)
- 5) Managing Director (Global), Industrial Collaborations; Academic Strategies
- 6) Academic Directors
- 7) Dean, Students' Welfare
- 8) Controller of Examinations
- 9) Chief Librarian
- 10) Director, CDC / PIERC / CIRR / OIA/ AFMC / RDC/ Marketing / CDOE/ EDP / CEC / Alumni Association / Events Cell / Centre for Human Resources Development/ Security/ Physical Education and Sports/ Internship Cell/ Staff and Students Welfare Cell/ ICT Cell/

Learning and Academic Enrichment/ Faculty Updation (CSE/IT/CA)/ CMIE/ Partnerships
(Institutes of National Importance)/ SCOPE

- 11) Chief Finance and Accounts Officer
- 12) Central Administration
- 13) Accounts Section
- 14) Students' Section
- 15) Head, Central Administration / Accounts / Purchase/ Transport/ MIS / Students' Section

Submitted to,

1. The President
2. Dr.Parul Patel, Vice President (Student Affairs and General Administration) and Chairperson, Admissions Committee, Parul University
3. Dr. Geetika Madan Patel, Vice President (Quality, Research and Health Sciences), Parul University
4. Dr. Komal Patel, Vice President (Medical and Paramedical Sciences), Parul University
5. The Provost