

PARUL UNIVERSITY

R/Notification-1802/2025-26

Office of the Registrar
March 09, 2026

NOTIFICATION

Sub: Revision in Guidelines for offering Research Stipend, Sudha Scholarship in Tuition Fees and Contingency Grant for scholars pursuing Ph.D. programmes in the university

Ref: (i) R/Notification-999/2022-23 dated January 24, 2023 and its Corrigendum dated August 22, 2023

(ii) R/Notification-1096/2023-24 dated July 15, 2023

(iii) Proposal Submitted by Dean, DSR

(iv) Recommendation of Pro Vice Chancellor

(v) Approval of the Provost

(vi) Orders of the Vice President (Quality, Research and Health Sciences)

Vide Notifications cited at Ref. (i) and (ii), the University had earlier notified the Guidelines for offering Research Stipend, Sudha Scholarship in Tuition Fees, and Contingency Grant to scholars pursuing Ph.D. programmes in the University.

Subsequently, the Dean, Doctoral Studies and Research (DSR), submitted a proposal seeking revision of the aforesaid guidelines. The said proposal has been duly considered and approved by the University.

Accordingly, the University hereby adopts revised guidelines for offering Research Stipend, Sudha Scholarship in Tuition Fees, and Contingency Grant to eligible scholars pursuing Ph.D. programmes. These revised guidelines, as enclosed in Annexure, shall be applicable to all eligible Ph.D. scholars admitted from the Academic Year 2025–26 Batch-II onwards.

By Order



Registrar

To,

1. Deans of Faculties
2. Principals/ Directors of Colleges/ Institutes
3. Dean, Doctoral Studies and Research
4. Chief Technology Officer
5. Chief Executive Officer
6. Campus Director (Academics)
7. Academic Directors
8. Dean, Students' Welfare
9. Controller of Examinations

10. PUMIS Coordinator
11. HR Head
12. Chief Librarian
13. Director/Manager, System Support Cell/ IQAC/CDC / PIERC / CIRR / OIA/ AFMC / RDC/ Marketing / EDP / Alumni Association / Events Cell / CHRD/ Security/ Physical Education and Sports/ Internship Cell/ Staff and Students Welfare Cell/ ICT Cell/ Learning and Academic Enrichment/ Faculty Updation (CSE/IT/CA)/ NEP/ CMIE/ Partnerships (Institutes of National Importance)/ SCOPE / EKAGRATA
14. Chief Finance and Accounts Officer
15. Central Administration
16. Accounts Section
17. Students' Section
18. Purchase Department
19. Transport Department

Submitted to,

1. The President
2. Dr.Parul Patel, Vice President (Student Affairs and General Administration) and Chairperson, Admissions Committee, Parul University
3. Dr.Geetika Madan Patel, Vice President (Quality, Research and Health Sciences), Parul University
4. Dr.Komal Patel, Vice President (Medical and Paramedical Sciences), Parul University
5. The Provost
6. The Pro Vice-Chancellor

Annexure

GUIDELINES FOR OFFERING RESEARCH STIPEND, SUDHA SCHOLARSHIP IN TUTION FEES AND CONTINGENCY GRANT FOR PH.D. SCHOLARS

1. CATEGORIZATION OF PH. D. SCHOLARS

For the purpose of framing guidelines, Ph.D. scholars have been categorized under the following classes:

Sr. No.	Particulars	Category
1	Ph. D. Scholars who are pursuing FULL TIME Ph.D. programme in Parul University and who possess PG degree in any discipline and have qualified examinations such as UGC-NET/GATE/ GPAT/DBT-JRF, ICMR-JRF	FT-AQ
2	Ph. D. Scholars who are pursuing FULL TIME Ph.D. programme in Parul University and who possess PG degree in any discipline but have NOT qualified examinations such as UGC-NET/GATE/ GPAT/DBT-JRF, ICMR-JRF	FT-NQ
3	All Ph.D. Scholars who are pursuing Ph.D. programme in Parul University on PART-TIME basis and who possess PG degree in any discipline irrespective of qualifying examinations such as UGC-NET/GATE/ GPAT/DBT-JRF, ICMR-JRF	PT-ALL

2. GUIDELINES FOR AVAILING RESEARCH STIPEND

- a) A maximum of twenty five (25) Ph.D. scholars from both FT-AQ and FT-NQ categories shall be awarded a monthly Research Stipend as per the seat matrix of PhD admissions approved by the University for each admission cycle.
- b) The university shall shortlist the candidates eligible to receive Research Stipend under FT-AQ and FT-NQ.

- c) Scholars listed in the category of FT-AQ and FT-NQ and receiving Research Stipend shall be termed as Junior Research Fellows (JRF).
- d) The year-wise stipend structure shall be as follows after fulfillment of mentioned criterion:

Year of Ph.D.	Monthly Research Stipend (Rs.)		Fulfillment criterion
	FT-AQ	FT-NQ	
1st Year	31,000/-	21,000/-	Awarded based on the recommendation of the Evaluation Committee on the basis of merit of research proposal
2nd Year	33,000/-	23,000/-	For continuation of the stipend in the second year, the Ph.D. scholar must have published at least one scientific paper (research or review) as the first author in a SCOPUS/SCI/Web of Science/PubMed-indexed journal relevant to the Ph.D. research area during the first year. Additionally, the Evaluation Committee must have rated the progress of the research work SATISFACTORY .
3rd Year	35,000/-	25,000/-	For continuation of the stipend in the third year, the Ph.D. scholar must have published at least one research paper as the first author in a Q1/Q2 journal indexed in SCI/Scopus/Web of Science/PubMed, relevant to the Ph.D. research area, during the second year of the Ph.D. Additionally, the Evaluation Committee must have rated the progress of the research work SATISFACTORY .

- e) Continuation of the Research Stipend in the second and third years shall be strictly subject to the fulfillment of above criteria. In the event that a scholar fails to meet the stipulated criteria and the Evaluation Committee records the research progress as **UNSATISFACTORY**, the Research Stipend shall be discontinued with immediate effect. However, where the University, upon recommendation of the Evaluation Committee, shall consider reduction of the monthly research stipend as given above instead of

discontinuation, the amount towards stipend shall be reduced to Rs. 25,000/- per month for FT-AQ scholars and Rs. 16,000/- per month for FT-NQ scholars as the university may deem fit.

- f) Ph.D. Scholar, who has availed the benefit of Stipend in any form by Central Government and/ or State Government, shall not be eligible for receiving Research Stipend provided by the university.
- g) Research stipend shall not be offered to scholars belonging to the category of **PT-ALL**.

NOTE:

1. Ph.D. Scholar receiving the research stipend, who leaves the Ph.D. Programme mid-way for any reason, shall have to return the total amount paid to him/ her till the date of his/ her relief to the university.
2. The provision of research stipend shall be applicable for only first, second and third year of the programme.
3. If the scholars listed under **FT-NQ clears examinations such as UGC-NET** or other equivalent examination, the university may consider upgrading the category of the said student from **FT-NQ to FT-AQ** and may offer him/her research stipend offered to the scholars listed under FT-AQ provided the said scholar makes an application to the Dean, Doctoral Studies and Research along with relevant documentary evidences and all stipulated conditions provided above are fulfilled.
4. All Ph.D. scholars shall adhere to and comply with the provisions stipulated in Ph.D. Note-13/2025-26 (dated 04th September, 2025) pertaining to the Guidelines for Publishing Research Papers during Ph.D. Studies (including Authorship, Affiliation, and Funding Acknowledgement in Publications).

3. GUIDELINES FOR AVAILING SUDHA SCHOLARSHIP

- a) A maximum of twenty five (25) Ph.D. Scholars from the categories of FT- AQ and FT-NQ as per seat matrix decided by university for each admission cycle. Preference shall be given to those candidates who were not shortlisted/eligible for receiving research stipend from the university.
- b) 100% Tuition Fee waiver shall be provided to the shortlisted Ph.D. Scholars under FT-AQ Category in any discipline.
- c) 50% Tuition Fee waiver shall be provided to the shortlisted Ph.D. Scholars under FT-NQ category in any discipline.

- d) Ph.D. Scholars under PT-ALL category shall not be eligible to receive Sudha Scholarship.
- e) Ph.D. Scholar, who has availed the benefit of scholarship in any form by Central Government and/ or State Government, shall not be eligible for receiving Sudha Scholarship provided by the university.
- f) Alumnus of Parul University who is recipient of alumni scholarship shall not be eligible to receive Sudha Scholarship.
- g) Sudha Scholarship shall be offered in Tuition Fees only. The said scholarship shall not be applicable for fees other than tuition fees.
- h) The university reserves the right to amend/ change the amount/ % to be offered in Sudha Scholarship at any given point of time.
- i) Sudha Scholarship Structure and Eligibility Criteria shall be as per below:

Scholarship Category	Year of Ph.D.	Fulfillment criterion
100% Tuition Fee waiver (Applicable to FT-AQ Category) OR 50% Tuition Fee waiver (Applicable to FT-NQ Category)	First Year	Awarded based on the recommendation of the Evaluation Committee on the basis of annual family income alongwith merit of research proposal
	Second Year	For continuation of the scholarship in the second year, the Ph.D. scholar must have published at least one scientific paper (research or review) as the first author in a SCOPUS/SCI/Web of Science/PubMed-indexed journal relevant to the Ph.D. research area during the first year. Additionally, the Evaluation Committee must have rated the progress of the research work SATISFACTORY .
	Third Year	For continuation of the scholarship in the third year, the Ph.D. scholar must have published at least one research paper as the first author in a Q1/Q2 journal indexed in SCI/Scopus/Web of Science/PubMed, relevant to the Ph.D. research area, during the second year of the Ph.D. Additionally, the Evaluation Committee must have rated the progress of the research work SATISFACTORY .

NOTE:

1. In cases where a scholar is availing both Research Stipend and Sudha Scholarship, the research publications submitted for fulfillment of above prescribed criteria under each scheme shall be separate and distinct, and the same publication shall not be considered for claiming benefits under both schemes.
2. Continuation of the Sudha Scholarship in the second and third years shall be strictly subject to the fulfillment of above prescribed criteria. In the event that a scholar fails to meet the stipulated criteria and the Evaluation Committee records the research progress as **UNSATISFACTORY**, the Sudha Scholarship (50% or 100% in Tuition Fee Waiver) shall be discontinued.
3. Ph.D. Scholar receiving the Sudha scholarship (50% or 100% in Tuition Fee Waiver), who leaves the Ph.D. Programme mid-way for any reason, shall have to pay the total amount received by him/her in terms of Sudha Scholarship to the university
4. All Ph.D. scholars shall adhere to and comply with the provisions stipulated in Ph.D. Note-13/2025-26 (dated 04th September, 2025) pertaining to the Guidelines for Publishing Research Papers during Ph.D. Studies (including Authorship, Affiliation, and Funding Acknowledgement in Publications).

5. GUIDELINES FOR AVAILING CONTINGENCY GRANT

- a) Full-Time Ph.D. Scholars belonging to Science, Engineering and Technology and Pharmacy background(s) shall be eligible to receive the contingency grant as per the actual expenses not exceeding a sum of Rs. One Lakh for the entire duration of the Ph.D. studies. The contingency grant can be availed in three installments (one instalment per year) on submission of bills.
- b) Full-Time Ph.D. Scholars (except those belonging to Science, Engineering and Technology and Pharmacy background(s) and teachers in the university who have enrolled in Part-time Ph.D. programme in the university shall be eligible to receive the contingency grant as per the actual expenses not exceeding a sum of Rs.25,000/- for the entire duration of the Ph.D. studies.

NOTE:

1. Contingency grant shall be utilized for the purchase of chemicals/biologics/Lab animals/glassware, analytical/testing/evaluation charges or small lab/research equipment/gadgets, or for undertaking field work etc.
2. Contingency grant shall **NOT** be utilized for purchase of books/stationary, electronic gadgets, typing/photocopying or any other type of thesis writing/binding/publication work or for performing travel except for field work travel. **Sanction of travelling expenses even for field travel shall be at the discretion of the management.**
3. A Ph.D. scholar who avails Intramural research grant as a teacher shall NOT be eligible to avail any type of contingency grant.
4. Full time Ph.D. Scholar(s) shall not be entitled for contingency grant in case the Research Supervisor has received Intramural/Extramural Research Grant for performing research work on same/similar topic.
5. A Ph.D. scholar who avails contingency grant from Government/non-government funded project shall be entitled to receive contingency grant as per the actual expenses. In such cases, the total amount of the grant (Total contingency grant received from Govt/Non-govt. funded project plus the extra money spent on research as actual expenses) shall not exceed Rs. one lakh.

PARUL UNIVERSITY
APPLICATION FORM FOR RESEARCH STIPEND SCHEME

Year: I/II/III

1. Name of the Applicant:
2. Enrolment Number:
3. Name of the Faculty:
4. Discipline / Specialization:
5. Name of the Research Supervisor:
6. Designation and Institute of Research Supervisor:
7. Name of the Research Co-Supervisor (if any):
8. Designation and Institute of Research Co-Supervisor (if any):
9. Personnel Details
 - a. Gender:
 - b. Date of birth:
 - c. Nationality:
 - d. Mobile No.:
 - e. Email address:
 - f. Aadhar No.:
 - g. Marital status:
 - h. Father/husband's name:
 - i. Present address along with Pin code:
 - j. Permanent address along with Pin code:
 - k. Category: SC/ST/OBC (non-creamy layer)/Open/Physically challenged:
10. Particulars of educational qualifications, starting with matriculation onwards (Please attach self-attested copies of mark sheets, certificates, diplomas, etc.):

Qualification	Name of Institute	Board / Council/University	Passing year	Percentage

11. Publication details of research/review paper (Attach first page of each paper as a proof)

Sr. No.	Title of the Paper	Name of the Journal	Volume / Issue, Page No.	Year of Publication	Indexed in (SCI/ WoS/SCOPUS/ PUBMED/ UGC-CARE/ Any Other)	Impact Factor
1.						
2.						
3.						
4.						
5.						

12. Previous employment details:

Name of Institute/ University/Organisation	Designation	Experience (From --- To)	Total Experience	Job Role in brief

13. Any other Scholarship/Grant/Fellowship received? (Yes/No): _____. If yes, kindly provide the following details:

Source of Scholarship/Grant/ Fellowship	Value & date of commencement/completion	Topic of the research	Whether the project got completed/ in progress

14. Any National level Competitive examinations like UGC-NET/GATE/GPAT/DBT-JRF/ICMR-JRF etc. passed? (Yes/No):_____.

If yes, kindly provide the details:

15. Any other supporting document like Research award/Best paper award, or any other contribution to research:

I, _____ declare that, all the particulars mentioned above are true and correct to the best of my knowledge and belief. In the event of any information provided by me being found wrong/misleading, my application shall stand cancelled. I also understand that the decision of the University shall be final and binding, and I shall fully abide by it.

Date:

Place:

Signature of the Applicant

Documents required as an Enclosures for 1st year:

- Ph. D. Admission Letter
- Aadhar Card
- One passport size photograph
- SC/ST/OBC Certificate Caste Certificate (if applicable)
- Certificate issued by Competent Authority to the Differently abled candidate (if applicable)
- Copies of mark sheets/Certificate of standard 10th/12th/UG/PG/Others etc.
- Proof for Experience details
- Proof for Scholarship/Grant/Fellowship
- Proof for National level Competitive examinations such as UGC-NET/GATE/GPAT/ DBT-JRF/ICMR-JRF etc.
- Proof for supporting document like Research award/Best paper award etc.

Documents required as an Enclosures for 2nd and 3rd year:

- Proof of Publication (Attach first page of each paper, proof of impact factor and Q1/Q2/Q3/Q4 journal)
- Proof of any examination clears such as UGC-NET/GATE/GPAT/ DBT-JRF/ICMR-JRF etc.
- Proof for supporting document like Research award/Best paper award etc.

PARUL UNIVERSITY
APPLICATION FORM FOR SUDHA SCHOLARSHIP

Year: I/II/III

1. Name of the Applicant:
2. Enrolment Number:
3. Name of the Faculty:
4. Discipline / Specialization:
5. Name of the Research Supervisor:
6. Designation and Institute of Research Supervisor:
7. Name of the Research Co-Supervisor (if any):
8. Designation and Institute of Research Co-Supervisor (if any):
9. Personnel Details
 - a. Gender:
 - b. Date of birth:
 - c. Nationality:
 - d. Mobile No.:
 - e. Email address:
 - f. Aadhar No.:
 - g. Marital status:
 - h. Father/husband's name:
 - i. Present address along with Pin code:
 - j. Permanent address along with Pin code:
 - k. Category: SC/ST/OBC (non-creamy layer)/Open/Physically challenged:
 - l. Father's Occupation & Annual Income:
 - m. Mother's Occupation & Annual Income:
10. Particulars of educational qualifications, starting with matriculation onwards (Please attach self-attested copies of mark sheets, certificates, diplomas, etc.):

Qualification	Name of Institute	Board / Council/University	Passing year	Percentage

11. Publication details of research/review paper (Attach first page of each paper as a proof)

Sr. No.	Title of the Paper	Name of the Journal	Volume / Issue, Page No.	Year of Publication	Indexed in (SCI/ WoS/SCOPUS/ PUBMED/ UGC-CARE/ Any Other)	Impact Factor
1.						
2.						
3.						
4.						
5.						

12. Previous employment details:

Name of Institute /University/Organization	Designation	Experience (From --- To)	Total Experience	Job Role in brief

13. Any other Scholarship/Grant/Fellowship received? (Yes/No): _____. If yes, kindly provide the following details:

Source of Scholarship/Grant/ Fellowship	Value & date of commencement/completion	Topic of the research	Whether the project got completed/in progress

14. Any National level Competitive examinations like UGC-NET/GATE/GPAT/DBT-JRF/ICMR-JRF etc. passed? (Yes/No): _____.

If yes, kindly provide the details:

15. Any other supporting document like Research award/Best paper award; or any other contribution to research:

I, _____ declare that all the particulars mentioned above are true and correct to the best of my knowledge and belief. In the event of any information provided by me being found wrong/misleading, my application shall stand cancelled. I also understand that the decision of the University shall be final and binding, and I shall fully abide by it.

Date:

Place:

Signature of the Applicant

Documents required as an Enclosures for 1st year:

- Ph.D. Admission Letter
- Aadhar Card
- One passport size photograph
- SC/ST/OBC Certificate Caste Certificate (if applicable)
- Certificate issued by Competent Authority to the Differently abled candidate (if applicable)
- Copies of mark sheets/Certificate of standard 10th/12th/UG/PG/Others etc.
- **Annual family income certificate for the current Financial issued by Tahsildar or equivalent Competent Authority**
- Proof of Publication (Attach first page of each paper as a proof)
- Proof for Experience details
- Proof for Scholarship/Grant/Fellowship
- Proof for National level Competitive examinations like UGC-NET/GATE/GPAT/ DBT-JRF/ICMR-JRF etc.
- Proof for supporting document like Research award/Best paper award etc.

Documents required as an Enclosures for 2nd and 3rd year:

- Proof of Publication (Attach first page of each paper, proof of impact factor and Q1/Q2/Q3/Q4 journal)
- Proof of any examination clears such as UGC-NET/GATE/GPAT/ DBT-JRF/ICMR-JRF etc.
- Proof for supporting document like Research award/Best paper award etc.